

AQO

## MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Mar 18, 97

Congratulations to Ms. Pettibone who received the Secretary of Defense Meritorious Civilian Service Award in a ceremony on March 17. Dr. Kaminski, Under Secretary of Defense (Acquisition & Technology), presented the award.

TDY FEEDBACK. Mr. Schmitt would appreciate feedback via cc:mail after AQO personnel complete any TDY.

### SINGLE PROCESS INITIATIVE.

o Marialane Schultz gave a briefing to the Defense Standards Improvement Council (DSIC) on March 14, 1997. The subject of the briefing was the impact of the use of canceled specifications and standards on the Single Process Initiative (SPI). Buying activities are releasing new contracts which contain canceled specs/stds, because technical data packages have not been updated. Contractors who have approved SPIs to replace canceled specifications/standards may then be forced to revert back to the canceled documents, or to continually renegotiate SPI proposals. DCMC has proposed a DFARS Case and a letter to the Service Acquisition Executives signed by Dr. Kaminski to solve this dilemma. DCMDE and DCMDW were instrumental in collecting data on 300 contracts containing canceled specs/stds that was used to present our case to the DSIC. This data collection was critical to our efforts. We were successful in getting the support of the DSIC for the proposed Dr. Kaminski memo. In addition, the Army and Air Force agreed to promulgate sample contract language to solve this problem as the Navy and NASA have already done. We will be collecting additional data and monitoring the use of the sample contract language to determine whether or not to go ahead with the proposed DFARS Case. Many thanks to all the field activities and personnel, especially Harvey Person of DCMDW and R. Pillai of DCMDE, who supported our efforts with the data collection.

### WORKFORCE STRATEGY TEAM (AQOJ).

o AQOJ has all the team inputs on training projects. This year Ms. Pettibone plans to compete all training projects; therefore, statements of work will need to be developed as well as cost/benefit analyses.

o Mrs. Kingsbury visited the Defense Acquisition University (DAU) and met with its president, Dr. Crean, last Friday. She obtained a copy of the DAU analysis on use of technology for training. Their implementation plan will be finalized in a couple of weeks.

### CONTRACT PAYMENT & BUSINESS PRACTICES TEAM (AQOC).

o PCO Proof of Principle. The early results of the Proof of Principle test (direct MOCAS data input of all contracts and modifications by 13 DCMC Contract Administration Offices) indicates a 94% accuracy rate. This accuracy rate will improve as DCMC personnel performing the input gain more experience with PCO issued contractual documents. There will be a joint DCMC/DFAS briefing in early April to determine future deployment options. POC: B. HOGAN, AQOC (703) 767-3443

o Mrs. Sheila Cook has been approved for the Voluntary Leave Transfer Program. Employees interested in donating leave to Sheila should call Donna Carr, DASC-H, on 767-8108.

### CONTRACTOR CAPABILITY & PROPOSAL ANALYSIS TEAM (AQOD).

o AQOD has a spot on the Web, accessible through the DCMC Homepage (DCMC Teams), dedicated to the preaward functions under its cognizance. In addition to practical information, the site features a quasi bulletin board for field employees to share experiences with their peers. Check it out.

o Past Performance Information (PPI):

oo Mike Williams will brief Dr. Kaminski, the Under Secretary of Defense (Acquisition & Technology) and the DoD Component Acquisition Executives (CAEs) on the progress of the DoD Past Performance Integrated Product Team (IPT) on March 13th. General Drewes will accompany Mike. The IPT will propose to Dr. Kaminski and the CAEs that DoD set up "Working IPTs" corresponding to the "business areas" (i.e., product/commodity groupings) DoD does business with to work on the detailed PPI requirements for the individual business areas, and to work on the methods the buying activities dealing with those business areas can use to share PPI with each other.

oo The "DoD Past Performance Overarching IPT" (OIPT) will brief industry on the OIPT's plans, and will invite industry to participate in the Working IPTs. Mr. Longuemare will make opening remarks. Friday, March 21st, Room 1E801 #7, the Pentagon.

oo Mike Williams is scheduled to give the Acquisition Reform Senior Steering Group an update on Past Performance on March 25th.

o Acquisition Reform Day: Don Reiter and Bob Kern, AQOD, are in the final stages of matching up HQ DCMC and "guest" DoD personnel with the Acquisition Reform "Roundtables" the Headquarters will host on March 17th. Unfortunately, not everyone will get their "first choices" for all of the Roundtables. More people signed up for some of the Roundtables than we can squeeze into the chairs available. Don and Bob will have the final lists out early in the day on March 13th.

#### PRODUCT & MANUFACTURING ASSURANCE TEAM (AQOG).

o Mr. Ron O'Daniell and Mr. Steve Herlihy, Staff Director, Acquisition Office (AQAA), met with Dr. Kelman, Administrator, Office of Federal Procurement Policy (OFPP), on Friday, March 14, 1997. CAPT Perry and two other Defense Acquisition Regulatory (DAR) council representatives also attended the meeting. Following discussions, Dr. Kelman agreed to sign off on the Contractor Purchasing System Review (CPSR) Federal Acquisition Regulation (FAR) case. With the publication of this Federal Acquisition Circular (FAC), the CPSR process is now totally a risk assessment based procedure.

o Special thanks go to DCMC Santa Ana, DCMC Van Nuys and DCMC Denver for their rapid response in supporting a special data requirement on Lab Test Failure Product Quality Deficiency Reports (PQDRs). Outstanding job, greatly appreciated.

#### FLIGHT OPNS, SPECIALIZED SAFETY & ENVIRONMENTAL TEAM (AQOI).

o Received the draft ltr for coordination endorsing the Joint Group on Acquisition Pollution Prevention (JG-APP) initiative to be signed by the Under Secretary of Defense (Acquisition and Technology). The letter, when signed, will formalize DCMC's role in JG-APP and establish the link between JG-APP and SPI.

o Attended the briefing presented by Lt Gen Eickmann, Commander, Aeronautical Systems Center, to the Service Acquisition Executives (SAEs) 17 March. The purpose of the briefing was to have the SAEs endorse the Performance-Based Business Environment (PBBE) documents developed by the Joint Aeronautical Commanders' Group (JACG). The briefing was well received and the SAEs offered full support for the PBBE documents.

o Environmental Support Program briefing is ready and will be presented to Ms. Pettibone as her schedule permits.

APPROVED:

ROBERT W. SCHMITT  
Deputy Executive Director  
Contract Management Policy